

# Certified Housing Professional Program

Designed for new and front-line housing professionals seeking to develop their careers



The **Certified Housing Professional Program** is for new and/or front-line housing professionals who are seeking to develop their careers in housing.

This educational program helps you by broadening your knowledge and understanding of the fundamental elements of social and affordable housing. In this program, you will:

- Enhance your **effectiveness** in delivering day-to-day housing services
- Learn about the key aspects of **housing practice** including management and maintenance
- Broaden your knowledge of **Canada's housing system**
- Evaluate practices in your organization
- Develop skills in **managing people and assessing your own professional performance** by gaining an understanding of human resource policy and practice and managing change and risk

Participants that successfully complete the program obtain **Certified Membership** with CIH Canada (**CertCIH**). You can then continue your housing education by taking courses at the Chartered level.



## Core Curriculum

To achieve the Certified designation, participants must successfully complete four online courses. You can take individual courses at your own pace. Taking a course doesn't commit you to pursuing the full Certified designation.

The Housing System*	Managing Buildings	Housing Management	Managing People and Organizations*
Explores the broader context and implications for financing and delivering social housing.	Addresses the key elements in property maintenance and management.	Examines housing management practices at all stages of a tenancy.	Addresses people and relationship management, administration and governance best practices in housing organizations.

\*Qualifies as an elective towards IHM's Property Management Certificate program

## Frequently Asked Questions

### Is this program right for me?

This program suits housing professionals who want to further their career in housing, those currently working in the housing field and those who wish to progress to a management position.

### How do I qualify for course exemptions?

If you have obtained accreditation from REIC or IHM, you will be granted an exemption from the Managing Buildings module.

### How much time will I need to spend on a course?

Approximately 6 hours per week.

### How long is each online course?

Courses are 8-10 weeks in length.

### What are the entry requirements?

You will be considered for entry if you meet **one** of the following requirements:

- University/College degree/diploma
- Experience working in housing sector or related field
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- Evidence of qualification with the Real Estate Institute of Canada (REIC) or the Institute of Housing Management (IHM)

### How will I be evaluated?

- NO exams
- An assignment is due at the end of each course
- The assignments are designed to be practical and will draw on concepts covered during the course and/or your own personal experience

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## Studying Online with CIH Canada

To assist you in your course of study, CIH Canada provides you with:

- Learning materials
- Opportunities to engage with fellow participants
- Access to the CIH Learning Team
- Dedicated specialist tutor

## Course/Program Costs

\$850 + tax per online course\*

\$3400 + tax for the entire online program\*

\*You must be a member of CIH Canada to take courses/programs. CIH Canada membership fees are pro-rated.

### More information:

Visit our website: [www.cihcanada.ca](http://www.cihcanada.ca)

Call us: 1.866.268.4451 ext. 283 or

416.594.9325 ext. 283

Email us: [cihcanada\\_info@cih.org](mailto:cihcanada_info@cih.org)

